

OPPORTUNITY TO MAKE A DIFFERENCE

The Children and Adult Services Division of the Huron County Department of Job and Family Services is looking for a dynamic individual who wants to be part of a team that proudly provides services to strengthen and support our community. As a Referral Specialist, this individual will be part of our Children and Adult Services team having primary responsibility for gathering information for screening for investigations and assessments in both child and adult protection. He or she will be responsible not only for ensuring compliance with federal and state rules, but more importantly, for promoting excellence in these program areas. The person willing to take on this challenge must embrace our core values of integrity, dedication, empathy, knowledge, quality, and cooperation. He or she must also have a strong focus on public service and solid oral and written communication skills. Additional duties include assisting with clerical functions. Other requirements include a Bachelor's degree in social work or a related field. Preferred qualifications include: a Master's degree in social work, experience working in public human services, an LISW or LSW with evidence of work towards LISW, and bilingual skills. Please submit a cover letter and resume to the Huron County Department of Job & Family Services, Attn: Bonnie Richards, HR Administrator, 185 Shady Lane Drive, Norwalk, Oh 44857 or by email at richab02@odjfs.state.oh.us.